

SUBCONTRACTOR SAFETY COMPLIANCE

As General Contractor, JCI Builders is responsible for the coordination of the work of subcontractors on each of its jobsites. In addition, JCI Builders has the ultimate responsibility for jobsite safety and as a result, expects compliance by all subcontractors with Federal, State, Municipal and local safety regulations and with the Company Safety program.

The Project Manager or Job Superintendent shall review the Company Safety Program with each subcontractor's supervising person and secure his/her signature on the company "Subcontractor Job Safety Compliance Statement". The original is to be retained in the subcontractor file.

All subcontractors are to be informed, BEFORE COMING TO THE JOBSITE, that their personnel will be required to have and to be wearing, approved Personal Protective Equipment (hard hats, boots, proper clothing) or they will not be allowed on the site. In addition, subcontractors will be expected to provide their employees all additional safety equipment and devices required by statutory regulations or unusual job conditions.

In addition to job safety training for its employees, subcontractors shall provide the following:

1. First aid kits in office and equipment trailers.
2. Fire extinguishers in office and equipment trailers on the site and as part of any specific operation, such as welding, burning, cutting, etceteras, which require them in order to be in compliance with any Federal, State, Municipal or local ordinance or law.
3. Potable water in portable containers for the use of its employees.
4. Safety devices required by OSHA or other Federal, State, Municipal or local regulatory agencies for use by its employees.
5. Reports of all injuries to its employees on the jobsite to JCI Builders field superintendent and office. Copies of the weekly report of subcontractor-held safety meetings shall be given to JCI Builders' field superintendent.
6. Copies of Material Safety Data Sheets for all toxic and hazardous materials brought onto or used on the jobsite shall be given to JCI Builders' Project Management.

SUBCONTRACTOR EMPLOYEE JOB SAFETY RULES

1. HARD HATS must be worn at all times on all jobs.
2. GOGGLES or face shields are compulsory when drilling, burning, chipping, grinding, sawing, grouting, and when otherwise required by your foreman. WELDING HELMETS are mandatory for all arc welders. RESPIRATORY EQUIPMENT, EAR PLUGS, LIFE JACKETS and LIFELINES shall be worn as required.
3. GLOVES are to be worn when handling material with sharp edges and as directed by your foreman. FINGER RINGS and WRISTWATCHES are a constant hazard and all workers are encouraged to remove them while working.
4. SHIRTS are to be worn by all personnel while on company time. No ties, loose or ragged clothing permitted.
5. SHOES that support the ankle and guard against puncture and toe wounds must be worn at all times.
6. CEMENT BURNS are a constant hazard in construction work, particularly in warmer weather. Be sure cement does not get inside your boots or gloves. Use protective hand cream on your hands and wrists. Wash off any cement or concrete that gets onto your skin. IMMEDIATELY report any burns, no matter how slight, to your foreman.
7. Know where FIRE EXTINGUISHERS, TELEPHONES and FIRST AID KITS are located and how to use them in emergencies.
8. Violation of any of the following items will subject you to automatic suspension, subject to discharge:
 - a) Violation of OSHA regulations.
 - b) Intoxication - coming to job premises or trying to work while under the influence or in possession of intoxicating liquors or narcotics.
 - c) Fighting or provoking a fight.
 - d) Horseplay in any form - scuffling, pranks, wrestling, throwing material at others, etc.
 - e) Removal and non-replacement of guardrails.
9. Learn the SAFE WAY to do your job before you start.
10. REPORT ALL ACCIDENTS, INJURIES and UNSAFE CONDITIONS to your foreman.
11. KEEP YOUR WORKPLACE CLEAN: Good housekeeping promotes safe and efficient work. Do not allow trash, scrap, or boards with protruding nails to lie in your work area. Keep walkways, exits, stairs and landings clear of debris.
12. Check all VEHICLES and EQUIPMENT before use to be sure that they are in proper operating condition.
13. HAND TOOLS, such as hammers, punches, picks, chisels, shall be inspected for faulty handles or mushroomed heads prior to the start of each job and shall be re-inspected at weekly intervals throughout the term of the jobs.

14. CABLES, ROPES, SHEAVES, SHACKLES, BOOMS LIFTING EQUIPMENT, etc., shall be checked each day. Worn or frayed items are to be replaced or repaired at once.
15. ALL ELECTRICAL EQUIPMENT must be grounded. Three-pronged plugs and receptacles are required on extension and equipment cords.
16. Use SAFETY GUARDS provided. THE SOURCE OF POWER must be disconnected whenever it is necessary to repair or adjust a piece of electrical equipment. It is not sufficient to merely turn off the operating button of the equipment. NOTE: Only authorized persons are to repair electrical equipment.
17. CRANES, DERRICKS, HOISTS, LIFTS are NEVER to be operated within 10' of electrical transmission lines.
18. GASOLINE may be handled or stored only in approved safety cans. All internal combustion engines must be shut off and cooled before fueling, oiling, cleaning, or adjusting. Check oil when refueling. Do not use gas for cleaning parts and tools.
19. OXYGEN and ACETYLENE EQUIPMENT can be extremely dangerous. Unless you are qualified and authorized to use this equipment, leave it alone. CYLINDERS shall be secured UPRIGHT at all times to keep oil away from oxygen fittings (with CAPS on when not in use). Watch out for nearby combustibles and keep bottles shielded or a safe distance from welding or cutting operations.
20. COMPRESSED AIR HOSES must NEVER be pointed at yourself or anyone else. Compressed air must be used for the prescribed operations only, with pressures kept as low as possible for doing the job adequately. Be sure that all hoses are connected properly and are secured.
21. RIDING - No more than three persons may ride in the cab of a truck at one time. SEATBELTS provided must be worn. RIDING material hoists, crane loads, balls, hooks or excavation equipment is not permitted.
22. MATERIAL OR EQUIPMENT being transported by truck must be loaded cinched and flagged in a manner consistent with good loading and transporting practice and only authorized employees holding valid chauffeur's licenses of the proper class shall drive the truck.
23. STAY OUT FROM UNDER and IN FRONT OF LOADS on cranes, etceteras. Do not cause or permit a load to be carried over a worker who is unaware of it or cannot get clear.
24. DO NOT ATTEMPT TO LIFT objects that are too heavy for you to lift alone; ask for help. Know how to lift using your legs, NOT YOU'RE BACK.
25. ALL LADDERS MUST BE INSPECTED prior to the start of each job and equipped with safety feet. Ladders built on the job must be built in accordance with CAL OSHA specifications. Damaged ladders must NEVER be used.
26. LADDERS must be on firm foundations, lashed or hooked to the structure and extend 36" above the landing.
27. NEVER CLIMB or descend a ladder with anything in your hands or pockets; use a hand line for tools and equipment.

28. WOOD SCAFFOLDS must be of good sound lumber, not less than two planks wide, or not less than 2" x 10" material, adequately overlapped and supported. Wheels on METAL SCAFFOLDS must be provided with locks. GUARD RAILS and TOEBOARDS must be in place on ALL scaffolding more than 7 1/2" in height. NEVER REMOVE GUARDRAIL FROM SCAFFOLDING.
29. OPENINGS in the floor or ground must either be guarded by standard railings and toeboards or covered. WALL openings must be protected by guardrail and toeboards. EXCAVATION must be guarded by barricades (with warning lights at night if deemed necessary by the JCI Builders superintendent).
30. TRENCHES more than 5' deep shall be shored, sloped, or a trench shield used and material stored at least two feet from the edge. Trenches more than 4' deep shall have ladders extending 3' above the trench, within 25' of workers in the trench. Subcontractor must obtain all necessary OSHA permits for excavations 5' or deeper.

REMEMBER!!

WORK SAFELY AT ALL TIMES!!

A SAFE WORKER IS A PRODUCTIVE WORKER!!

SUBCONTRACTOR JOB SAFETY COMPLIANCE STATEMENT

SUBCONTRACTOR _____

PROJECT SUPERINTENDENT _____

PROJECT NAME _____

I understand and agree that employees under my supervision are required to comply with all Federal, State, Municipal or local safety regulations that may apply to this project and are to comply also with safety standards established by JCI Builders Project Management.

Failure to comply with any of the above may be enforced by JCI Builders at our expense.

Signature

Subcontractor

Date

Subcontractor's Supervisor